



# JAI BALAJI INDUSTRIES LIMITED

Ref : JBIL/SE/2024-25

Date: 23<sup>rd</sup> August, 2024

To  
The Manager  
**Listing Department,**  
**National Stock Exchange of India Limited**  
"EXCHANGE PLAZA", C-1, Block G  
Bandra – Kurla Complex, Bandra (E)  
Mumbai – 400 051  
(Company's Scrip Code: JAIBALAJI)

To  
The Manager,  
**Dept. of Corporate Services**  
**BSE Limited**  
Phiroze Jeejeebhoy Towers  
Dalal Street,  
Mumbai – 400 001  
(Company's Scrip Code: 532976)

Dear Sir,

Sub: **Newspaper Publication of 25<sup>th</sup> Annual General Meeting**

In compliance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby enclose copy of the Newspaper Publications made on 23<sup>rd</sup> August, 2024 in Financial Express (English) and Ekdin (Bengali) confirming the completion of dispatch of Annual Report 2023-24 including Notice convening the 25<sup>th</sup> Annual General Meeting of the Members scheduled to be held on Friday, 13<sup>th</sup> September, 2024 at 12:30 p.m. through Video Conference / Other Audio Video Visual Means only, along with information on e-voting and Book Closure.

This is for your information and records.

Thanking you.  
Yours faithfully,

For **JAI BALAJI INDUSTRIES LIMITED**

**AJAY KUMAR TANTIA**  
Company Secretary

Encl.: as above

**Regd. Office :** 5, Bentinck Street, 1st Floor, Kolkata- 700 001.

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E-mail : [info@jaibalajigroup.com](mailto:info@jaibalajigroup.com), Website : [www.jaibalajigroup.com](http://www.jaibalajigroup.com)

CIN - L27102WB1999PLC089755

KOLKATA,

FRIDAY, AUGUST 23, 2024

**JAI BALAJI INDUSTRIES LIMITED**

CIN : L27102WB1999PLC089755

Regd. Office : 5, Bentinck Street, Kolkata-700 001

Phone : +91-33-22489808, 22488173, Fax : +91-33-22430021

Website : [www.jaibalajigroup.com](http://www.jaibalajigroup.com), Email : [jaibalaji@jaibalajigroup.com](mailto:jaibalaji@jaibalajigroup.com)**NOTICE OF 25TH ANNUAL GENERAL MEETING AND  
INFORMATION ON E-VOTING AND BOOK CLOSURE**

NOTICE is hereby given that the Twenty Fifth Annual General Meeting ("AGM") of the members of Jai Balaji Industries Limited (the "Company") is scheduled to be held on **Friday, September 13, 2024 at 12:30 p.m.** through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") facility provided by Central Depository Services (India) Limited (CDSL), without the physical presence of the shareholders at a common venue, in accordance with the applicable provisions of the Companies Act, 2013 ("Act") read with General Circular No. 09/2023 dated 25th September, 2023 issued by the Ministry of Corporate Affairs ("MCA") read together with earlier Circulars issued by MCA in this regard (collectively referred to as "MCA Circulars") and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 07th October, 2023 issued by the Securities and Exchange Board of India ("SEBI") read together with earlier Circulars issued by SEBI in this regard (collectively referred to as "SEBI Circulars"), to transact the businesses, as set out in the Notice calling the AGM.

In compliance with the aforesaid MCA and SEBI Circulars, the Notice of 25th AGM and Annual Report for Financial year 2023-24 has been sent through electronic mode to all the members whose email addresses are registered with the Company/Registrar and Share Transfer Agent/ Depository Participants. The Annual report for the F.Y 2023-24 including the Notice of the AGM are also available on the Company's website at [www.jaibalajigroup.com](http://www.jaibalajigroup.com), website of the Stock Exchanges i.e. National Stock Exchange of India Limited and BSE Limited at <https://www.nseindia.com> and <https://www.bseindia.com> respectively and website of Central Depository Services (India) Limited (CDSL) at [www.evotingindia.com](http://www.evotingindia.com).

Members who have not provided their email address will not be able to get the Notice of AGM and Annual Report for the Financial Year 2023-24. Hence, members who have not registered their email addresses and mobile numbers, are requested to furnish the same to M/s. Maheshwan Datamatics Pvt. Ltd., 23, R.N. Mukherjee Road, 5th Floor, Kolkata-700001, Registrar and Share Transfer Agent (RTA) of the Company or DPs or to the Company. The process of registering the same is mentioned below: (i) Members holding shares in physical form may send an email request to [mdpdc@yahoo.com](mailto:mdpdc@yahoo.com) / [jaibalaji@jaibalajigroup.com](mailto:jaibalaji@jaibalajigroup.com) along with the following details: A signed request letter mentioning their Name, Folio no., e-mail id, Mobile no., PAN (along with self-attested copy of PAN Card); (ii) Members holding shares in demat form may register their email id with their respective Depository Participant (DPs).

For further information/clarification on the above matter, Members can write to the Company/RTA of the Company at the above mentioned address/e-mail.

Members can attend and participate in the AGM only through VC/OAVM, the details of which have been provided by the Company in the Notice of AGM. Members participating through the VC / OAVM facility shall be reckoned for the purpose of quorum under Section 103 of the Companies Act, 2013.

**Instruction for remote e-voting and e-voting during AGM:**

• In compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide e-voting facility to its members, to exercise their right to vote by electronic means on the resolutions proposed to be passed at the AGM. The members holding shares either in physical or dematerialized mode as on the cut-off date viz., **Friday, 6th September, 2024** can cast their vote electronically through Electronic Voting System of CDSL at [www.evotingindia.com](http://www.evotingindia.com).

• A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only, shall be entitled to avail the facility of remote e-voting or for participation and voting at the AGM.

• Voting Rights shall be in proportion to the Equity Shares held by the members as on the Cut-off date i.e. **Friday, 6th September, 2024**.

• The Remote e-voting facility will be available during the following voting period:

- Commencement of e-voting: **From 10:00 a.m. on Tuesday, 10th September, 2024**
- End of e-voting: **Up to 5:00 p.m. on Thursday, 12th September, 2024**

The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on resolution is cast by the member, the member cannot modify it subsequently.

• Any person who acquires shares and becomes a member of the Company after dispatch of the Annual Report through electronic means and before the Cut-off date i.e. **Friday, 6th September, 2024** may obtain the USER-ID and Password for remote e-voting from the Company's Registrar and Share Transfer Agent (RTA) viz. Maheshwari Datamatics Private Limited, by sending a request at "[mdpdc@yahoo.com](mailto:mdpdc@yahoo.com)" mentioning their Folio No. / DP ID and Client ID. However if the person is already registered with the RTA for Remote e-voting, then the existing USER ID and Password can be used for casting vote.

A person who is not a member as on cut-off date should treat this notice for the information purpose only.

• Members attending the AGM who have not cast their vote(s) by Remote e-voting shall be eligible to cast their votes through E-voting during AGM. Members who have voted through Remote E-voting shall be eligible to attend the AGM through VC/OAVM. However, they shall not be eligible to vote at the meeting.

• The procedure of electronic voting is available in the Notice of the AGM. In case of any query pertaining to e-voting, please refer the "e-voting user manual" for Members available in the help section of the e-voting website of CDSL [www.evotingindia.com](http://www.evotingindia.com) or write an email to [helpdesk.evoting@cdsindia.com](mailto:helpdesk.evoting@cdsindia.com)

• Members who need assistance before or during the AGM may

- Refer the Frequently asked questions (FAQs) available at [www.evotingindia.com](http://www.evotingindia.com)
- Send an email to [helpdesk.evoting@cdsindia.com](mailto:helpdesk.evoting@cdsindia.com)
- Contact 1800-21-09911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL), Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurax, Mafatlal Mill Compounds, N.M. Joshi Marg, Lower Parel (East), Mumbai-400013 or send an email to [helpdesk.evoting@cdsindia.com](mailto:helpdesk.evoting@cdsindia.com) or contact at toll free no. 1800-21-09911.

Members are requested to carefully read the Notice of AGM and in particular, instructions for joining the AGM, manner of casting vote through e-voting or voting at the AGM.

Notice is further given pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 that the Register of Members and Share Transfer Books of the Company will remain closed from **Saturday, 7th September, 2024 to Friday, 13th September, 2024 (both days inclusive)** for the purpose of aforesaid AGM.

For Jai Balaji Industries Limited  
Sd/-

Place : Kolkata  
Date : 22nd August, 2024

Ajay Kumar Tantia  
Company Secretary

