

## **NOTICE TO THE SHAREHOLDERS**

**NOTICE IS HEREBY GIVEN THAT** the Thirty Seventh Annual General Meeting of the Members of Chandi Steel Industries Limited will be held on Tuesday, 29<sup>th</sup> September, 2015 at 11:00 a.m. at the Registered Office of the Company situated at 3, Bentinck Street, Kolkata – 700 001 to transact the following business:

### **ORDINARY BUSINESS**

#### **Item No. 1**

To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended 31<sup>st</sup> March, 2015 together with the Report of the Board of Directors and the Auditors thereon.

#### **Item No. 2**

To appoint a Director in place of Shri Sanjiv Jajodia (holding DIN – 00036339), who retires by rotation and being eligible, offers himself for re-appointment.

#### **Item No. 3**

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 139, 142 and all other applicable provisions if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014, M/s. Rashmi & Co., Chartered Accountants (Firm Registration No. 309122E), of 213, Todi Chambers, 2, Lal Bazar Street, Kolkata – 700 001, be and are hereby appointed as the Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting, at such remuneration apart from reimbursement of out of pocket expenses and taxes as applicable, as may be mutually agreed between the Board of Directors of the Company and the Statutory Auditors”.

### **SPECIAL BUSINESS**

#### **Item No. 4**

To consider and if thought fit, to pass, with or without modification(s), the following Resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Sections 149,152 read with schedule IV and all other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and Clause 49 of the Listing Agreement with the Stock Exchange, Ms. Ekta Agarwal (DIN – 07158376), who was appointed by the Board as an Additional Director of the Company with effect from 16<sup>th</sup> April, 2015, based on the recommendation of the Nomination and Remuneration Committee, in terms of Section 161(1) of the Companies Act, 2013 and who hold office up to the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing from a Member of the Company under Section 160 of the Companies Act, 2013 proposing here candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company not liable to retire by rotation to hold office for a period of 5 years with effect from 16<sup>th</sup> April, 2015.”

#### **Item No. 5**

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 148 and all other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), a consolidated remuneration of Rs. 20,000/- (excluding applicable taxes and reimbursement of out-of pocket expenses, if any) as recommended by the Audit Committee and approved by the Board of Directors at its meeting held on 13<sup>th</sup> August, 2015 to be paid to Mondal & Associates, Proprietor Mr. Amiya Mondal, being the Cost Auditors of the Company, having office at 45, Akhil Mistry Lane, Kolkata – 700 009 for conducting the audit of the cost records of the Company and providing Cost Audit Report and all such reports, annexures, records, documents etc., for the financial year 2015-16, that may be required to be prepared and submitted by the Cost Auditors under applicable statute, be and is hereby ratified.”

#### **Item No. 6**

To consider and, if thought fit, to pass, with or without modification(s), the following Resolution as a **Special Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 188 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 and Clause 49(VII) of the Listing Agreement with the Stock Exchange (including any statutory modification(s) or re-enactment thereof for the time being in force) and subject to such other approvals, consents, permissions and sanctions of any

authorities as may be necessary, consent of the Company be and is hereby accorded to the Board of Directors (hereinafter referred to as the “Board” which term shall include any Committee thereof constituted by the Board to exercise its powers, including the powers conferred by this Resolution) to enter into contracts, arrangements, transactions including material transactions with its related parties, in any financial year on such terms and conditions as may be mutually agreed upon between the Company and its related parties, as per details given below:

Name of the Related Party	Nature of Relationship	Nature of Contract	Estimated amount per annum (Amount in Crore)
Jai Balaji Industries Limited (JBIL)	JBIL is a Public Company having common directorship with CSIL and Shareholding of such Director/Directors along with his/their relatives is more than 2% of its paid-up share capital	Purchase/ Sale of goods/materials on an arms length basis and in ordinary Course of business, Corporate Guarantee given/obtained	100
Jai Salasar Balaji Industries Pvt. Ltd. (JSBIPL)	JSBIPL is a Private Company having common directorship/membership with JBIL	Purchase/ Sale of goods/materials on an arms length basis and in ordinary Course of business	100
Balaji Ispat Udyog (BIU)	BIU is a Proprietorship Firm in which a director is a proprietor	Purchase/ Sale of goods/materials on an arms length basis and in ordinary Course of business	50

**RESOLVED FURTHER THAT** pursuant to Clause 49(VII) of the Listing Agreement with the Stock Exchanges read with SEBI Circular No.CIR/CFD/POLICY CELL/2/2014 dated 17<sup>th</sup> April, 2014, any material related party transaction already entered by the Company with its related parties as on the date of this resolution be and is hereby approved and ratified.”

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to decide upon the nature of Related Party Transactions to be entered into with its Related Parties within the aforesaid limit;

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do and perform all such acts, deeds, matters and things as may be considered necessary, desirable or expedient for giving effect to this Resolution.”

Registered Office:  
3, Bentinck Street,  
Kolkata – 700 001

By Order of the Board  
For **Chandi Steel Industries Limited**

Place : Kolkata  
Date :31<sup>st</sup> August, 2015

sd/-  
**Seema Chowdhury**  
Company Secretary

Notes:

1. The relative Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, setting out the material facts concerning each item of Special Business under item no. 4 to 6 to be transacted at the Thirty Seventh Annual General Meeting (‘the meeting’) is annexed hereto and forms part of the Notice.
2. Pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 26<sup>th</sup> September, 2015 to Tuesday, 29<sup>th</sup> September, 2015 (both days inclusive).
3. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ALSO ENTITLED TO APPOINT PROXY/PROXIES TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**

Pursuant to Section 105 of the Companies Act, 2013 and rules made thereunder a person can act as a proxy on behalf of the member or members not exceeding 50 (Fifty) and holding in aggregate not more than 10% of the total share capital of the Company carrying voting rights. Also, a member holding more than 10% of the total share capital of the Company carrying voting rights, may appoint a single person as a proxy provided that such a person shall not act as a proxy for any other person or member. The instrument appointing the proxy, should be deposited at the registered office of the Company, duly completed and signed, not less than 48 (Forty Eight) hours before the commencement of the meeting. Further, proxies submitted on behalf of the companies, societies etc.

must be supported by an appropriate resolution/authority, as applicable. Members who hold shares in dematerialized form are requested to bring their Photo Identity Card for easy identification of attendance at the meeting.

Every member entitled to vote at the meeting shall be entitled during the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, to inspect the proxies lodged, at any time during business hours, provided that not less than 3 days notice in writing of the intention to inspect is given by the member to the Company.

4. Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company a certified true copy of the board resolution authorising their representative to attend and vote on their behalf at the Meeting.
5. Members holding shares in physical mode are requested to intimate any change in their address or bank mandates to the Registrar and Share Transfer Agents, M/s. Maheshwari Datamatics Private Limited, 6 Mangoe Lane, Kolkata – 700 001 and members holding shares in demat mode are requested to intimate any change in their address or bank mandates to their respective Depository Participants. Any such changes effected by the Depository Participants will automatically reflect in the Company's subsequent records.
6. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to write to the Company's Registrar and Share Transfer Agents, M/s. Maheshwari Datamatics Private Limited, 6 Mangoe Lane, Kolkata – 700 001, enclosing their share certificates to enable the Company to consolidate their holdings into single folio.
7. Members who hold shares in physical form are also requested to take immediate action to demat their shares to avail easy liquidity since trading of shares of the Company are under compulsory demat mode as per the regulation of SEBI and also to prevent any loss of physical Share Certificate.
8. Pursuant to Section 88 of the Companies Act, 2013 the Register of Members is required to be maintained in form MGT -1. In this respect, members holding shares in physical form are requested to inform/update the following additional details to the RTA, Maheshwari Datamatics Pvt. Ltd. of 6, Mangoe Lane, Kolkata – 700001, who have not yet so updated
  - a. E-mail id (of the first holder)
  - b. PAN no.
  - c. Unique Identification Number (AADHAR NO.)
  - d. Father's/Mother's/Spouse's Name
  - e. Occupation
  - f. In case the member is a minor, Name of the Guardian and date of birth of the Member
  - g. CIN no. (In case the member is a body corporate)
9. Members are requested to quote the Folio/Client ID & DP ID Nos. in all correspondences.
10. Electronic copy of the Annual Report for the financial year 2014-15 and the Notice of the Thirty Seventh Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip, Proxy Form and Ballot Form (in lieu of e-voting) is being sent to all the members whose email IDs are registered with the Company/Depository Participant(s) for communication purposes. However, members who have not yet registered their email address shall be furnished with physical copies of the aforesaid Notice in the permitted mode.

Members are also informed that the Notice of the Thirty Seventh Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip, Proxy Form and Ballot Form (in lieu of e-voting) as well as the Annual Report for the Financial Year 2014-15 shall also be available on the website of the Company viz. [www.jaibalajigroup.com](http://www.jaibalajigroup.com).
11. Members are requested to bring their copy of Annual Report at the meeting.
12. All the documents referred to in the accompanying notice are available for inspection by the members at the Registered Office of the Company on all working days (except Saturdays and Sundays), between 11:00 A.M. to 1:00 P.M. upto the conclusion of this Annual General Meeting.
13. Members seeking further information on the Accounts or any other matter contained in the Notice are requested to write to the Company at least 7 (Seven) days before the meeting so as to enable the Company to make available relevant information at the meeting.
14. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in demat mode are, therefore, requested to submit their PAN details to their respective Depository Participants. Members holding shares in

physical mode can submit their PAN details to the Company's Registrar and Share Transfer Agents, M/s. Maheshwari Datamatics Private Limited, 6 Mangoe Lane, Kolkata – 700 001.

15.a) In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and amendments made thereto, and Clause 35B of the Listing Agreement with the Stock Exchange, the Company is pleased to inform that *the business as stated in the notice may be transacted through electronic voting system from a place other than the venue of the meeting i.e. remote e-voting and the Company is providing facility for voting by electronic means* through e-voting services as provided by the Central Depository Services (India) Limited (CDSL). **The detailed process for exercising the e-voting facility is enclosed and is being sent as a part of the Notice. Members are requested to carefully read the instructions of e-voting before exercising their vote.**

b) The e-voting facility will be made available during the following period:

Commencement of e-voting: From 10:00 a.m. on Saturday, 26<sup>th</sup> September, 2015

End of e-voting: up to 5:00 p.m. on Monday, 28<sup>th</sup> September, 2015

**Members' holding shares either in physical or dematerialized mode as on the cut-off date (i.e. the record date) viz. Wednesday, 23<sup>rd</sup> September, 2015 may exercise their vote electronically.**

c) In case a person becomes a member of the Company after the dispatch of the Notice but on or before the cut-off date for e-voting i.e. Wednesday, 23<sup>rd</sup> September, 2015, he/she may write to the Registrar requesting for user id and password.

d) Once the vote on a resolution is cast by a member, the member shall not be allowed to change it subsequently.

e) Facility of voting through Ballot Paper shall also be made available at the meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting. Members who have cast their vote by remote e-voting shall not be allowed to vote again at the meeting. However, members may attend the meeting and participate in the discussions, if any.

f) Proxies cannot vote through e-voting facility.

g) The voting rights of the members shall be one vote per paid up equity share, registered in the name of the shareholders/beneficial owners as on the cut-off date (i.e. the record date) being Wednesday, 23<sup>rd</sup> September, 2015.

h) The Board of Directors has appointed Ms. Premlata Soni, Practising Company Secretary, (Membership No. FCS: 4385), having its registered office at 55, Ezra Street, 2<sup>nd</sup> Floor, Room No. 4, Kolkata – 700 001, as the Scrutinizer to scrutinize the e-voting process (including the physical ballots received from members who don't have access to the remote e-voting process) and voting at the AGM in a fair and transparent manner.

i) In accordance with Clause 35B of the Listing Agreement, the Company is hereby enclosing a ballot form along with this report so as to enable the members who do not have access to e-voting facility to vote by sending their assent/dissent in writing in respect of the resolutions as set out in the Notice.

A duly completed form in all respects, stating assent/dissent should be sent by the member to the scrutinizer Ms. Pamlata Soni, Practising Company Secretary of 55, Ezra Street, 2<sup>nd</sup> Floor, Room No. 4, Kolkata – 700 001, on or before Monday, 28<sup>th</sup> September, 2015 (5:00 p.m.).

The ballot form is also available at the website of the Company i.e. [www.jaibalajigroup.com](http://www.jaibalajigroup.com)

j) The scrutinizer shall after the conclusion of meeting count the votes casted at the meeting, thereafter unblock the votes casted by e-voting in the presence of at least 2 (Two) witnesses not in employment of the Company and within a period not exceeding 3 days from the conclusion of the meeting submit a consolidated report of voting (e-voting & ballot) of the total votes cast in favour or against, to the Chairman of the meeting, or person authorized by the Chairman to counter-sign the same. The Chairman of the meeting, or person authorized by the Chairman shall declare the results of the voting forthwith.

k) The results of e-voting will be communicated to the Stock Exchange where shares of the Company are listed viz. The Calcutta Stock Exchange Limited. Further, the results so declared along with the Scrutinizer's Report shall also be placed on the website of the Company as well on the website of CDSL immediately after declaration.

16.Details under Clause 49 of the Listing Agreement with the Stock Exchange in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting, forms integral part of the notice. The Directors have furnished the requisite declarations for their appointment/re-appointment.

Registered Office:  
3, Bentinck Street,  
Kolkata – 700 001

By Order of the Board  
For **Chandi Steel Industries Limited**

Place : Kolkata  
Date :31<sup>st</sup> August, 2015

sd/-  
**Seema Chowdhury**  
Company Secretary

#### **Annexure to the Notice**

Explanatory Statement Pursuant to Section 102 of the Companies Act, 2013:

#### **Item No. 4**

Ms. Ekta Agarwal, is a commerce graduate from Shri Shikshayatan College, Kolkata and an Associate member of the Institute of Company Secretaries of India (ICSI). She possesses rich experience in handling Company law, SEBI and Listing Agreement.

The Board of Directors of the Company, based on the recommendation of the Nomination and Remuneration Committee, appointed Ms. Ekta Agarwal (DIN – 07158376), as an Additional Director (Category – Non-Executive Independent Director) of the Company with effect from 16<sup>th</sup> April, 2015, in terms of Sections 149 and 161(1) of the Companies Act, 2013 to hold office upto the date of this Annual General Meeting and further recommended her appointment based on the recommendation of the Nomination and Remuneration Committee as an Independent Director of the Company, not liable to retire by rotation, to hold office for a period of 5 years from the date of her appointment, in terms of the provisions of Sections 149, 152 and all other applicable provisions, if any, of the Companies Act, 2013, and the rules made therein (including any statutory modification(s) or re-enactment (s)thereof for the time being in force) read with Schedule IV of the Companies Act, 2013 and the Listing Agreement with the Stock Exchange. The Board is highly optimistic that her association will render benefits to the company. Further, her knowledge will help the company in long run and will add value to the organisation.

Also, a notice in writing under Section 160 of the Companies Act, 2013, has been received from a member proposing the candidature of Ms. Ekta Agarwal for the office of an Independent Director of the Company.

The Company has received consent in writing from Ms. Ekta Agarwal to act as a Director of the Company along with the requisite disclosures and a declaration to the effect that she meets the criteria of independence as provided under Section 149(6) of the Companies Act, 2013.

In the opinion of the Board, Ms. Ekta Agarwal fulfils the conditions specified under the Companies Act, 2013 and rules made there under for her appointment as an Independent Director of the Company.

The Board of Directors, therefore, recommend the Resolution under item no. 4 to be passed as an Ordinary Resolution by the Members.

Ms. Ekta Agarwal and her relatives may be deemed to be concerned or interested in the proposed Resolution in so far as it relates to her own appointment. None of the other Directors, Key Managerial Personnel and their relatives are, in any way, concerned or interested, financially or otherwise, in the proposed resolution.

#### **Item No. 5**

On the basis of the recommendation of the Audit Committee, the Board of Directors of the Company at its meeting held on 13<sup>th</sup> August, 2015, has approved the re-appointment of the Cost Auditors of the Company, Mondal & Associates, Proprietor Mr. Amiya Mondal, to conduct audit of the cost records of the Company and providing Cost Audit Report and all such reports, annexures, records, documents etc., for the financial year 2015-16, that may be required to be prepared and submitted by the Cost Auditors under applicable statute at a consolidated remuneration of Rs. 20,000/- (excluding applicable taxes and reimbursement of out-of-pocket expenses, if any.).

In terms of Section 148 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, remuneration payable to the Cost Auditors has to be approved by the Board and subsequently ratified by the members of the Company.

Accordingly, consent of the members is sought for ratification of the remuneration payable to the Cost Auditors of the Company for the Financial Year 2015 -16.

The Board of Directors, therefore, recommend the Resolution under item no. 5 to be passed as an Ordinary Resolution by the members.

None of the Directors, Key Managerial Personnel and their relatives are, in any way, concerned or interested, financially or otherwise, in the proposed resolution.

#### **Item No. 6**

Pursuant to the provisions of Section 188 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 and amendments made thereto, from time to time, the Board can enter into specified Related Party Transactions in excess of the limits prescribed under the said rules, only with the Consent of the Members. Further, pursuant to revised Clause 49(VII) of the Listing Agreement with the Stock Exchange, the Company can enter into material related party transactions i.e. the transaction(s) to be entered into individually or taken together with previous transactions during a financial year, exceeding ten percent of the annual consolidated turnover of the Company as per the last audited financial statements of the Company, only with the consent of the Members by means of a Special Resolution.

Further, pursuant to SEBI circular no. CIR/CFD/POLICY CELL/2/2014 dated 17th April, 2014, all existing material related party contracts or arrangements as on that date which are likely to continue beyond 31st March, 2015, shall be placed for approval of the Members in the first General Meeting subsequent to 1st October, 2014. The Company has entered into certain material related party transactions with its related parties which are likely to continue beyond 31st March, 2015 and for which approval of the Members is sought by way of a Special Resolution.

The Company proposes to enter into transactions with its related parties, from time to time, subject to the approval of the Audit Committee and the Board, wherever required, on such terms and conditions as may be mutually agreed upon between the Company and its related parties within an annual limit and such transactions may qualify as material transactions. Details of the Related Parties are tabled herein below:

<b>Name of the Related Party</b>	<b>Name of the Director or Key Managerial Personnel who is related</b>	<b>Nature of Relationship</b>
Jai Balaji Industries Limited (JBIL)	Shri Sanjiv Jajodia Shri Gourav Jajodia	Shri Sanjiv Jajodia and Shri Gourav Jajodia are Promoter Directors of both the Companies and hold individually and along with their relatives more than 2 % of the paid-up share capital of JBIL.
Jai Salasar Balaji Industries Pvt. Ltd. (JSBIPL)	Shri Devendra Prasad Jajodia	Shri Devendra Prasad Jajodia is a Director and Member.
Balaji Ispat Udyog (BIU)	Shri Sanjiv Jajodia	Shri Sanjiv Jajodia is a proprietor of the firm

1) Nature, Material Terms, monetary value, and particulars of the contract or arrangement:

Nature of Contract/arrangement/transaction and estimated per annum monetary value of the same is stated in the resolution.

2) Any other information relevant or important for the members to take decision:

The Company enters /proposes to enter into related party transactions with the Bodies Corporate as per the table above, on an arms length basis and in ordinary course of business with the intention to further the Company's interest. Section 188 of the Companies Act, 2013 is not applicable to transactions entered into by the Company in its ordinary course of business and on an arms length basis. However as a matter of abundant precaution, the Board considers it suitable to take the consent of the members for the aforesaid related party transactions within the estimated limits.

The Board of Directors, therefore, recommend the Resolution under item no. 6 to be passed as a Special Resolution by the Members.

Except the aforesaid Promoter Directors and their relatives (to the extent of their shareholding interest in the Company), no other Directors, Key Managerial Personnel or their relatives are, in any way, concerned or interested, financially or otherwise, in the proposed resolution.

Registered Office:  
3, Bentinck Street,  
Kolkata – 700 001

By Order of the Board  
For **Chandi Steel Industries Limited**

Place : Kolkata  
Date :31<sup>st</sup> August, 2015

sd/-  
**Seema Chowdhury**  
Company Secretary

Annexure to the notice pursuant to Clause 49 of the Listing Agreement with the Stock Exchanges

**Brief profile of Director Seeking Re-appointment at the Thirty Seventh Annual General Meeting**

<b>Name of Director</b>	<b>Shri Sanjiv Jajodia</b>
<b>Date of Birth</b>	6 <sup>th</sup> September, 1963
<b>Date of Appointment</b>	20 <sup>th</sup> September, 1993
<b>Qualification</b>	B.com (Hons.)
<b>Expertise in Specific functional area</b>	Corporate Finance, Accounts, Taxation, Corporate Governance, Statutory Compliance, Planning, Systems & Procedures
<b>Directorship held in other Public Companies</b>	1) Jai Balaji Industries Limited 2) Nilachal Iron & Power Limited 3) Shri Sarvasarai Balaji Steels Limited 4) Enfield Suppliers Limited 5) Hari Management Limited 6) Jai Balaji Jyoti Steels Limited 7) Jai Balaji Shakti Cement Limited 8) Jai Balaji Energy (Purulia) Limited 9) Jai Balaji Steels (Purulia) Limited
<b>Chairman / Member of the Committees of the Board of Directors of the Company</b>	Nil
<b>Chairman/Member of the Committees of the Board of Directors of other Public Companies in which he is a Director</b>	Audit Committee – Nilachal Iron & Power Limited – Chairman Audit Committee – Jai Balaji Jyoti Steels Limited – Chairman
<b>No. of Equity Shares held in the Company</b>	1,447,498
<b>Inter-se Relationships between Director</b>	Shri Sanjiv Jajodia is the brother of Shri Devendra Prasad Jajodia and Shri Gourav Jajodia is his brother's son.

**Brief profile of Director Seeking Appointment at the Annual General Meeting**

<b>Name of Director</b>	<b>Ms. Ekta Agarwal</b>
<b>Date of Birth</b>	21 <sup>st</sup> March, 1991
<b>Date of Appointment</b>	16 <sup>th</sup> April, 2015
<b>Qualification</b>	B. Com (Hons.) and an Associate Member of the Institute of Company Secretaries of India (ICSI).
<b>Expertise in Specific functional areas</b>	Rich experience in handling Company Law, SEBI, Listing Agreement and legal matters.
<b>Directorship held in other Public Companies</b>	Nil
<b>Chairman / Member of the Committees of the Board of Directors of the Company</b>	Nil
<b>Chairman/Member of the Committees of the Board of Directors of other Public Companies in which he/she is a Director</b>	Nil
<b>No. of Equity Shares held in the Company</b>	Nil
<b>Inter-se Relationships between Director</b>	None

## Process and manner of e-voting

### **A. In case of Members receiving Notice of the Annual General Meeting by email and who wish to vote using the e-voting facility:**

- i) Email contains your user ID and password for e-Voting. Please note that this password is an initial password.
- ii) Log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- iii) Now click on “Shareholders” tab to cast your votes.
- iv) Now select the Company’s name “Chandi Steel Industries Limited” from the drop down menu and click on “SUBMIT”
- v) Now Enter your User ID  
For CDSL: 16 digits beneficiary ID,  
For NSDL: 8 Character DP ID followed by 8 Digits Client ID,  
For Physical Form: Members should enter Folio Number registered with the Company.
- vi) Next enter the Image Verification as displayed and Click on Login.
- vii) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- viii) If you are a first time user, follow the steps given below:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department when prompted by the system while e-voting (applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"><li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li><li>• In case the sequence number is less than 8 digits enter the applicable number of 0’s before the number after the first two characters of the name in CAPITAL letters. Eg: If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li></ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records for the said demat account or folio. <ul style="list-style-type: none"><li>• If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</li></ul>

- ix) After entering these details appropriately, click on “SUBMIT” tab.
- x) Members holding shares in Physical form will then reach directly to the Company selection screen.
- xi) Members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xii) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xiii) Click on the EVSN for <Chandi Steel Industries Limited> to vote.
- xiv) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.



xvi) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.

xvii) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.

xviii) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.

xix) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xx) Note for Non-Individual Shareholders and Custodians:

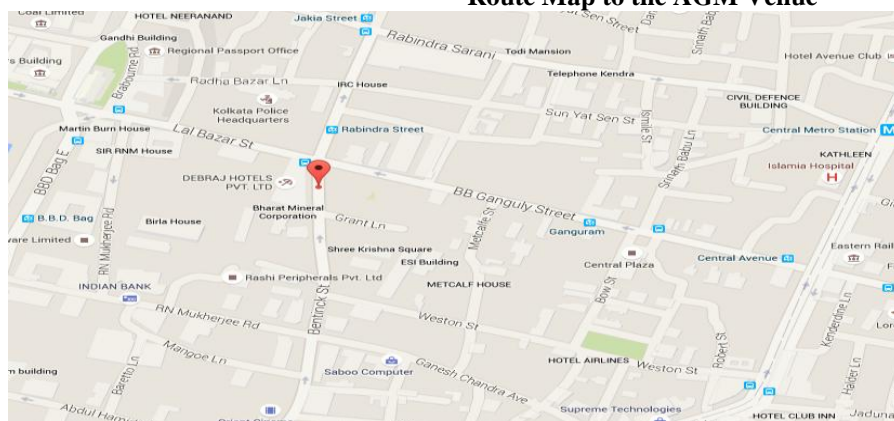
- Non-Individual Shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporates.
- They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details they have to create a compliance user who would be able to link the account(s) which they wish to vote on.
- The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

## **B. In case of Members receiving Notice of the Annual General Meeting by post and who wish to vote using the e-voting facility:**

Please follow all steps from Sr. No. (ii) to Sl. No. (xix) above, to cast your vote.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

### **Route Map to the AGM Venue**



3, Bentinck Street,  
Kolkata – 700 001